

Accountant-TeeJet Technologies Springfield, IL

TeeJet Technologies, located in Springfield-IL, manufactures a comprehensive line of precision farming products for applying crop inputs. Springfield operations include full product implementation ranging from product conceptualization, engineering, manufacturing, and customer support. Our agricultural electronics are used worldwide and include GPS guidance systems, sprayer control systems, ISOBUS job computers, assisted steering systems and PWM nozzle controllers.

Job Description

Senior Accountant and diversified duties in maintaining accounting records.

Primary responsibilities:

- Assist accounting department in installing and maintaining the general accounting system software transactions.
- Prepare monthly reporting packages for corporate accounting consolidation
- Prepare quarterly reports and statistics reflecting assets, liabilities, financial transactions, earnings, profits, and other financial results.
- Maintains accounts and records of disbursements, expenses, and tax payments.
- Verify credits and deductions.
- Prepare daily cash balance figures.
- Prepare payroll distribution.

Secondary responsibilities may include the following:

- Administer established human resources programs developed for Springfield personnel.
- Collects data from multiple resources and computes the costs of various business activities.
- All other office duties as needed.

Duties

- Work from the TeeJet Springfield office location in Springfield, IL.
- Supporting company goals and objectives.
- Work closely on daily business with Senior Accountants in Springfield and Wheaton facilities.
- Priorities are set by Operations Manager and Business Development Manager for Springfield.

Qualifications and Requirements

- 4-year Accounting degree or equivalent experience.
- Must be a team player with the desire to work in a small office environment and able to be assigned all tasks as needed.
- Strong written and verbal communication skills.
- Strong analytical skills.
 - Strong educational aptitude to learn new business operation software.